



Please fill in and then email or fax this for to us.
Fax: (852) 2805-1306, Email: venue_hire@mditalent.com
We will then contact you.

If you are on a PC and the PDF form opens in your browser window, you will have to right click and save it to your desktop and open it with Adobe Acrobat™. If you are using a Mac and the PDF opens in your browser window 'control click' to save the form to your desktop and open it with Adobe Acrobat™.

Fill in the feilds. They may appear blank when you attach the filled form to an email, but we will be able to read it when we receive it.

* indicates required field.

Regular opening hours

Monday through Saturday 10:00 am to 8:00 pm. Other times by appointment.

Opening hours during examination periods

Monday through Sunday 10:00 am to 10:00 pm. Additional times not available.

CONTACT INFORMATION

Last Name *	<input type="text"/>
Chinese Name	<input type="text"/>
First Name *	<input type="text"/>
Telephone *	<input type="text"/>
Mobile	<input type="text"/>
Other	<input type="text"/>

VENUE REQUESTED - CHECK ONE OR MORE

- | | |
|--------------------|------------------------|
| Studio 1601 | Lecture Hall |
| Studio 1602 | Conference Room |
| Studio 1704 | Library |
| Studio 1705 | Recital Hall |
| Studio 1706 | |

DATE REQUEST

1st choice	<input type="text"/>	Time Start <input type="text"/>
		Time End <input type="text"/>
2nd choice	<input type="text"/>	Time Start <input type="text"/>
		Time End <input type="text"/>
		Time Start <input type="text"/>

3rd choice

Time End

If you are a minor the following fields are required from parent or guardian.

Last Name

Chinese Name

First Name

PAYMENT INFORMATION

- **Important: This form *does not* constitute a confirmed booking.**
- After we receive your request, we will contact you to confirm your booking time and location.
- Payment must be received ***within three days*** if you wish to guarantee the booking of the venue, or it may be released to other hirers.
- Payment will be accepted by cash, cheque, direct deposit, VISA, Mastercard, and Diner's Club.
- We are currently not receiving credit card payments on-line.

ADDITIONAL INFORMATION YOU WOULD LIKE US TO HAVE

Links: venue_hire@mditalent.com